

5.0 BOARD SELF GOVERNANCE**5.4 BYLAWS****INTENT:**

Bylaws are a requirement of incorporation under the Societies Act. The Lakeland Industry and Community Association will adopt a set of bylaws, and the Board of Directors will govern the Association in accordance with the Act of Incorporation, Bylaws, and Board policies.

5.4.1 GUIDELINES:

- 5.4.1.1** Bylaws will be reviewed annually prior to the AGM
- 5.4.1.2** Proposed changes must be presented to the membership for approval in accordance with the Bylaws.

5.4.2 IMPLEMENTATION:

- 5.4.2.1** The Governance Committee shall be responsible for the annual review and any required updates of the LICA Bylaws.
- 5.4.2.2** The Governance Committee shall notify the Board of Directors of any recommended changes to the Bylaws at least three months prior to the Annual General Meeting.
- 5.4.2.3** The Board may seek to change the Bylaws at a special general meeting other than the Annual General Meeting. Notification of the proposed changes must reach LICA members 21 days before the special general meeting at which they are to be presented.

Review Dates: August 25th, 2004, Sep 2006
Approval Dates: November 29th, 2001, Sep 27, 2006
