

Synergy Alberta

Synergy Group Self-Assessment



This form is intended for use as a self-assessment tool by Synergy Groups in the province of Alberta primarily dealing with the energy industry. The assessment is to determine specific facilitation requirements that the group may wish to access to increase their effectiveness. It is suggested that the self-assessment be completed as a group rather than by individual members.

Synergy Group Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Contact Person: _____

1. What is the focus of your Synergy Group? Check any of the following that apply.

<input type="checkbox"/> Sour Gas	<input type="checkbox"/> Pipelines	<input type="checkbox"/> Oil Sands
<input type="checkbox"/> Forestry	<input type="checkbox"/> Coal Bed Methane	<input type="checkbox"/> Regulatory
<input type="checkbox"/> Agriculture	<input type="checkbox"/> First Nations	
<input type="checkbox"/> Other		

(1) Strongly Disagree (2) Disagree (3) Neither Agree or Disagree (4) Agree (5) Strongly Agree

1 2 3 4 5

2 Organizational Effectiveness

- 2.1 Our Synergy Group has a clearly defined vision. □ □ □ □ □
- 2.2 Our Synergy Group has a clearly defined purpose. □ □ □ □ □
- 2.3 Our Synergy Group has clearly defined goals. □ □ □ □ □
- 2.4 Our Synergy Group has a clearly defined process for decision making. □ □ □ □ □
- 2.5 The following describes our decision making process? □ □ □ □ □

An effective Synergy Group includes people with a wide range of viewpoints, perspectives, talents, and gifts. These differences enable you to discover and produce things together that you would less likely discover and produce individually. Differences are an opportunity. People who think differently may disagree more than people who think alike, but when we value those differences, and learn to take advantage of them... we have synergy.

TOTAL OF SECTION 2 _____

3 Meeting Skills

- 3.1 Our Synergy Group reviews the effectiveness and/or opportunities for improvement of each meeting. □ □ □ □ □
- 3.2 Our group has efficient meetings. (On time, on agenda). □ □ □ □ □
- 3.3 Our group has effective meetings. (Decisions made, action items followed up). □ □ □ □ □
- 3.4 In our meetings everyone's opinions and views are heard. □ □ □ □ □

TOTAL OF SECTION 3 _____

4 Conflict Management

- 4.1 Our Synergy Group has an effective process for managing conflict within our membership. □ □ □ □ □
- 4.2 Our Synergy Group has an effective process for managing conflict with those outside our membership. □ □ □ □ □
- 4.3 When dealing with an issue, all impacted stakeholder groups are represented. □ □ □ □ □

TOTAL OF SECTION 4 _____

5 Public Consultation

- 5.1 Our Synergy Group has a process for receiving feedback from the public-at-large. □ □ □ □ □
- 5.2 Our Synergy Group has a process for communicating information to the public-at-large. □ □ □ □ □
- 5.3 Members of our Synergy Group, who represent stakeholder groups i.e., trappers, agriculture, communities, etc., have a process to share information and receive feedback from their stakeholder group members. □ □ □ □ □
- 5.4 Our Synergy Group works with all stakeholders to have input into the design of energy developments in our area. □ □ □ □ □

TOTAL OF SECTION 5 _____

6 Does your Synergy Group offer skill training for any of the following?

- | | |
|---|--|
| <input type="checkbox"/> communication skills | <input type="checkbox"/> conflict resolution |
| <input type="checkbox"/> process and meeting procedures | <input type="checkbox"/> media training |
| <input type="checkbox"/> communications planning | <input type="checkbox"/> team building |

Seek facilitator skill training for any topic not marked in section 6.

Summary

Total points from section 2: _____

If total points are less than fifteen for section two, seek facilitator strengths in **organizational effectiveness**.

Total points from section 3: _____

If total points are less than twelve for section three, seek facilitator strengths in **meeting skills**.

Total points from section 4: _____

If total points are less than nine for section four, seek facilitator strengths in **conflict management** skills.

Total points from section 5: _____

If total points are less than twelve, seek facilitator strengths in **public consultation** skills.